

Terms of Participation

3rd International Workshop "Perspectives on Power to Liquids and Power to Chemicals 2022"

May 10-11th, 2022 in Freiburg

1 Object of this contract

- 1.1 The 3rd international and interdisciplinary workshop conference "Perspectives on Power to Liquids and Power to Chemicals 2022" ("PtL Workshop") aims to bring together the leading international players from industry, science and politics in order to link the increasing generation of electricity from renewable energies, the production of hydrogen with the use of carbon dioxide for the production of fuels, chemicals and energy carriers.
- 1.2 The PtL Workshop will be held in Freiburg from May 10-11th, 2022. The event will be held in English. These terms of participation apply to all attendees, who have registered for the PtL Workshop in Freiburg. By registering, the participant accepts the terms of participation.
- 1.3 The organizer of the PtL Workshop is the Fraunhofer Institute for Solar Energy Systems, ISE, Heidenhofstr. 2, 79110 Freiburg, Germany ("Fraunhofer ISE").
- 1.4 Registration and collection of payments on behalf of and for the account of Fraunhofer ISE:

Conexio-PSE GmbH, Emmy-Noether-Str. 2, 79110 Freiburg, Germany. ("Conexio-PSE")

Event venue:

Historisches Kaufhaus
Münsterplatz
79098 Freiburg

- 1.5 The Fraunhofer ISE is a legally dependent institution and is represented by the Fraunhofer-Gesellschaft zur Förderung der angewandten Forschung e.V., Hansastraße 27 c, 80686 München ("Fraunhofer Society"). All rights and obligations set out in these terms of participation therefore exist for and against the Fraunhofer Society. Statements issued by the Fraunhofer ISE are to be attributed to the Fraunhofer Society.

2 Registration; Conclusion of contract; Admission badge

- 2.1. Registration takes place online via the official registration www.conexio-pse.de/ptl-workshop-2022. ("event website").

Completion of online registration is a tantamount to submission of an offer to attend the PtL Workshop. A contract in relation to attendance is considered established when the offer is accepted by the organizer. Acceptance is indicated via e-mail confirming the registration. The registration cannot be confirmed unless the registration fee has been paid in full until May 6th, 2022.
- 2.2. Places are limited and will be attributed in the order of registration. The registration is not possible anymore once the maximum number of attendees has been reached.
- 2.3. Each participant will receive a name badge on site. The name badge will show the first and last name as well as the company/institute. With the name badge the participant receives access to all events and services he/she has booked. The access authorization is not transferable to third parties. During the PtL Workshop the participant has to wear his/her name badge clearly visible at all times.

3 Program

- 3.1. The program of the event is published on the event website.
- 3.2. The organizer reserves the right to change the order or the content of the program, if obliged to do so for important reason and especially reserves the right to cancel, delay or change presentations, to add new presentations or to change speakers if necessary. The organizer will make every effort to give timely notice of necessary changes to the order or content of the program on the event website.
- 3.3. Changes to the order or content of the program made due to an important reason shall not entitle attendees to demand guarantees, such as a reduction in the attendance fee or compensation.

4 Registration fee, payments

- 4.1 The registration fee does include VAT and must be paid in advance. The amount of the registration fee can be found on the event website. Payment by credit card (Visa or Master Card). The payment process is managed by Conexio-PSE GmbH on behalf of and for the account of the organizer. The online payment system is provided in partnership with BS Payone GmbH and the "Verified by Visa" (VbV) and "MasterCard Secure Code" (MSC) security system. Payments are to be made in Euros. The attendee is responsible for paying any bank transaction fee, which may be charged in connection with processing of the payment.
- 4.2 Attendees will receive confirmation by email following registration and payment of the registration fee. If within 48 hours no confirmation email is received, heidloff@conexio-pse.de must be contacted. Please note that there is no entitlement to attend without confirmation of proof of payment of registration fee.
- 4.3 Registration for the PtL Workshop includes:
 - Admission to all presentations
 - Folder for participants
 - Laboratory Tour (optional)
 - All Refreshments and beverages (Coffee breaks and Lunch on both days)
- 4.4 Registration Dinnerevent

The cost for the Dinner event event in the evening is not included in the registration fee. Therefore, the attendees are kindly asked to register for the dinner event additionally in order to enjoy this informal exchange with other participants.
- 4.5 The cost of overnight accommodation is not included in the registration fee. Attendees are responsible for booking their own accommodation.

5 Cancellation by attendees

- 5.1. There shall be no entitlement to cancel or terminate this contract.
- 5.2. If the attendee is unable to attend the event – for whatever reason – the attendee will be entitled to the following registration fee reductions:

- 5.2.1. 50% of the registration fee will be refunded, if the organizer is informed of non-attendance up to and including March 28, 2022.
 - 5.2.2. 25% of the registration fee will be refunded, if the organizer is informed of non-attendance up to and including April 14, 2022.
 - 5.2.3. No refund will be made, if the organizer is informed of non-attendance after April 14, 2022.
 - 5.2.4. The cost of the Dinner event is not refundable.
 - 5.2.5. No refund will also be made in case of early departure.
- 5.3. Where the registration fee has already been paid, a refund will be made as per the terms of 5.2 above within two months of the end of the PtL Workshop. Any transaction fees incurred in connection with refunds shall be paid by the attendee.
 - 5.4. Messages regarding non-attendance are to be sent in writing (e.g. letter, email) to Conexio-PSE GmbH, Emmy-Noether-Str. 2, 79110 Freiburg, Germany, heidloff@conexio-pse.de. The date of the message shall be the date of the postage stamp or, for emails, the date of receipt.
 - 5.5. The nomination of an alternative attendee any time up to the start of the event is possible. Tickets are not transferable after the start of the event itself.

6. Confirmation and visas

- 6.1. The registration will not become valid until all registration fees have been paid and the confirmation email has been received from the organizer, with payment confirmation in attachment. Attendees are advised to have this confirmation with them for presentation at the event registration desk.
- 6.2. Visas
Attendees are responsible for contacting a German embassy or consulate for all information about visas. Please ensure you allow enough time to obtain a visa if necessary.
- 6.3. Letter of Invitation
Participants must be registered and have paid the registration fee to receive an official letter of invitation. A digital version of the invitation letter will be sent together with the registration confirmation. Please note that the organizers of the PtL Workshop will not contact the respective embassy for a participant. The letter of invitation does not impose any financial obligations on the organizer. All costs relating to the visa process are to be borne by the participant.

7. Data protection

The Fraunhofer Society is responsible for the use of personal data collected during registration for the PtL Workshop.
The Fraunhofer Society uses the personal data in compliance with the applicable data protection regulations.

- 7.1. Collection of personal data
The following personal data is collected:
 - Name (surname, first name)
 - Institute / Company
 - Address
 - Contact data (telephone number, e-mail address)
 - Position Details
 - Pictures from during the PtL Workshop
 - Credit card data or account data
- 7.2. Use and processing of personal data
The processing of personal data is carried out exclusively for the purpose of processing of the existing contractual relationship with the participant or the processing of personal data of the

participants takes place only after consent of the participants. An exception applies in those cases in which it is not possible to obtain prior consent for actual reasons and the processing of the data is permitted by statutory provisions. The legal basis for the processing of the data is Art. 6 para. 1 GDPR.

- a. The name and address of the participant are required in order to know who the contractual partner is, i.e. to whom the organizer must provide its services. Even if the participant is not a contractual partner himself, but another legal entity (e.g. the employer), the name is required in order to assign the participant and set up the corresponding access authorization.
- b. We also require your data in order to prepare name badges and lists of participants for other participants, as applicable, and to supply you with event information before, during, and after the event. This is done to ensure optimal participation for you and to allow us to plan the event and ensure that it goes smoothly.
- c. The contact data (e-mail address and telephone number) are required in order to send the registration confirmation as well as all other relevant information about the PtL Workshop.
- d. The credit card data - or alternatively - the account data - are required in order to be able to invoice the registration fees at the PtL Workshop. For the PtL Workshop, payment processing is carried out by the service provider Conexio-PSE GmbH. Here we would like to draw your attention to the privacy policy of Conexio-PSE GmbH: <https://www.conexio-pse.de/en/servicenavigation/privacy-policy>
- e. The personal data of the participants are recorded in an event database. Credit card information is NOT stored in this database.
- f. We will use your email address to inform you about similar events organized by us in the future only if you have expressly consented to this use of your email address or if we have informed you thereof separately when collecting your email address and have pointed out your right to object to this use at any time. To the extent that this use is not based on consent, the processing takes place on the basis of Art. 6 (1) lit. f GDPR. We have a legitimate interest in notifying our participants of other events also organized by us.

7.3 Transfer of personal data to third parties

- a. The transmission of personal data to third parties takes place as followsThe organizer publishes the names and the institution for which the participant appears (e.g. university, research institution, company) in the participant directory, which is made accessible to the participants of the PtL Workshop.
- b. The information will not be passed on to third parties for any other purpose.
- c. Our service provider Conexio-PSE GmbH processes name (surname, first name), Institute/Company, address, contact data (telephone number, e-mail address), Position Details and credit card data or account data. Conexio-PSE has no access to credit card details.

7.4 Security

The organizer uses technical and organizational security measures according to Art. 32 GDPR to protect the personal data collected and stored against accidental or intentional manipulation, loss, destruction or against access by unauthorized persons. The security measures are continuously improved in line with technological developments.

7.5 Right to information and contact data

Pursuant to Art. 13 para. 2 GDPR, the participant has a right to information on all data produced and processed for the order (Art. 15 GDPR), a right to correction of his personal data (Art. 16 GDPR), a right to deletion (Art. 17 GDPR), a right to restriction of the processing (Art. 18 GDPR) and a right to revoke his consent vis-à-vis the organizer at any time (Art. 7 para. 3

GDPR). The revocation of consent does not affect the legality of the data processing carried out on the basis of consent until revocation.

The participant has the right to obtain information about his own stored personal data and the right to correct, block or delete incorrect data. The Fraunhofer ISE data protection contact persons may be contacted for information on personal data, to have inaccurate data corrected, blocked or deleted, and for further questions on the use of personal data:

Fraunhofer ISE
Heidenhofstr. 2
79110 Freiburg, Germany
E-mail: datensicherheit@ise.fraunhofer.de

The data protection officer of the Fraunhofer Society can be reached at:
datenschutz@zv.fraunhofer.de

7.6 Data deletion and storage period

The personal data of the participants will be deleted or blocked 10 years after the end of the event. Storage can also take place if this has been provided for by European or national legislation in Union regulations, laws or other regulations to which the person responsible is subject. The data shall also be blocked or deleted if a storage period prescribed by the aforementioned standards expires, unless it is necessary for further storage of the data for the conclusion or performance of a contract.

8. Images of the event; Images of attendees; Attendee contributions

8.1 The production and use of photographic material (e.g. photographs, film recordings) is only permitted for private purposes. Any commercial use of the photographic material by a participant is only permitted with the prior written consent of the organizer and the participants pictured.

8.2 Photos and videos will be taken to document the event in pictures. Since you may be identified in these images, either directly or indirectly, they represent personal data.

The images will be used for news reporting directly associated with the event as well as for internal reporting at Fraunhofer.

Furthermore, the images will be published for the purpose of post-event reporting on our media platforms such as LinkedIn or our website. This processing is required in particular to document and promote our event.

The legal basis for data processing is Art. 6 (1) lit. f GDPR. The purposes mentioned are legitimate interests within the meaning of the aforementioned provision.

The images will be stored for 10 years.

9. Liability

9.1. The liability of the organizer, its legal representatives and vicarious agents for breach of duty and tort is limited to intent and gross negligence. However, in the event of gross negligence on the part of a simple vicarious agent of Fraunhofer Society, the damage to be compensated shall be limited to the foreseeable damage typically occurring. In the event of a breach of material contractual obligations (cardinal obligations), i.e. obligations the fulfilment of which is essential to the proper performance of the contract and the observance of which the contracting party may regularly rely on, the organizer, its legal representatives and vicarious agents shall also be liable in the event of slight negligence. In any case, the liability is limited to the foreseeable, contract-typical damage. There is no liability for indirect damages, consequential damages or loss of profit.

- 9.2. The organizer, his legal representatives and vicarious agents are not liable for burglary or theft.
- 9.3. The limitations of liability do not apply in the event of injury to life, body or health of a person.
- 9.4. The participant is liable for any damage caused by him or by items carried by him.

10. Applicable law, Place of jurisdiction

- 10.1. All claims arising out of or in connection with this contractual relationship shall be subject to German law to the exclusion of the provisions of the United Nations Convention on Contracts for the International Sales of Goods (CISG), otherwise known as the UN Sales Convention.
- 10.2. The place of jurisdiction for all disputes arising out of or in connection with this contract is Munich, to the extent permitted by law.

11. Final provisions

- 11.1. If one or more provisions in these terms of attendance is or becomes invalid, this shall not affect the validity of the remaining provisions.
Amendments or supplements to these Conditions of Participation must be made in writing.
This shall also apply to changes to the written form requirement.